

Safer Stronger Communities Select Committee		
Title	Select Committee work programme 2019-20	
Contributor	Scrutiny Manager	Item 5
Class	Part 1 (open)	30 April 2019

1. Purpose

1.1. To ask members to agree an annual work programme for the select committee.

2. Summary

2.1. This report:

- Provides a summary of the committee's work in 2018-19
- Provides the context for setting the 2019-20 work programme
- Asks members to agree on priorities for the 2019-20 municipal year
- Sets out the process for Business Panel approval of the work programme
- Sets out how the work programme can be monitored and developed

3. Recommendations

3.1. The Select Committee is asked to:

- Note the meeting dates and committee terms of reference
- Note the key decision plan at appendix F
- Consider the provisional work programme at appendix B
- Consider additional items for the work programme
- Consider opportunities for public participation
- Agree a work programme for 2019-20
- Ensure the work programme is manageable within the number of scheduled meetings and time available at each meeting.

4. Meeting dates

4.1. The meeting dates below were agreed at the Council AGM on 3 April 2019:

- Tuesday 30 April 2019
- Wednesday 22 May 2019
- Tuesday 16 July 2019
- Thursday 12 September 2019
- Wednesday 9 October 2019
- Tuesday 26 November 2019
- Thursday 16 January 2020
- Wednesday 4 March 2020

5. The role of the select committee

- 5.1. The Safer Stronger Communities Select Committee has a responsibility for reviewing and developing policy in relation to crime and disorder, equality of opportunity within the borough and community development and the voluntary sector, as well as holding decision makers to account and monitoring the Council's performance. Throughout the course of this administration, the Committee has allocated time to respond to emerging issues and to review issues in depth.
- 5.2. To ensure the effective scrutiny of issues, the Committee can invite expert witnesses to provide evidence to the Committee on specific topics. While many witnesses welcome the chance to speak to the Committee, they are not obliged to attend (as opposed to officers of the Council and decision makers).
- 5.3. The Committee's full terms of reference are set out in appendix A.

6. Provisional 2019-20 work programme

- 6.1. The scrutiny manager has drafted a provisional work programme for the committee to consider (see appendix B).
- 6.2. The provisional work programme currently includes:
 - items suggested by the committee in the previous year
 - items suggested by council officers
 - items suggested by the Chair
 - issues arising as a result of previous scrutiny
 - items the committee is required to consider by its terms of reference
- 6.3. The committee should also give consideration to:
 - issues of importance to Local Assemblies (appendix C)
 - decisions due to be made by Mayor and Cabinet (appendix F)
 - issues suggested by members of the public (see paragraph 8.10)
- 6.4. Suggestions made by the committee at the last meeting of 2018-19
 - *New Comprehensive Equalities Scheme 2020-24*

A suggestion was put forward that the Committee receive updates on the work of the Corporate Equalities Board. This would include updates on the work being undertaken in conjunction with key stakeholders and the local community helping to create a new set of objectives for preparation of the new equalities scheme for 2020 - 2024.
 - *In-depth review on Equalities*

A potential review for the next year's work programme was suggested at the meeting of Safer Stronger on 12th March 2019. Committee members suggested including looking at the way it was implemented and embedded

across Lewisham Council including the Council's legal obligations and examples of best practice.

6.5 Suggestions made by the new Chair

Councillor Campbell has made the following suggestions for inclusion in the work programme:

- *Public Health Approach to reducing violence*
- *Disability Provision in Lewisham*
- *Question and Answer session with Cabinet Member for Safer Communities*

6.6 Suggestions from officers in view of forthcoming developments

- *Violence Against Women and Girls*

The Council will be carrying out a review of the partnership service. Safer Stronger Communities Select Committee could contribute to the review of this prior to a decision by Mayor and Cabinet.

- *Youth Offending Service – Monitoring progress against Action Plan*

The Committee would have the opportunity to challenge and monitor progress against the action plan.

- *Refugee Resettlement Programme*

The Committee would have the opportunity to hear about the programme and feed into any future consultations.

6.7 Issues arising as a result of previous scrutiny

- *Stop and Search and Prevent In-depth review – response and six-month update*
- *A visit with staff to the Lewisham Youth Offending Service*
- *Prevent National Review*

The possibility of the Committee looking at the National review on Prevent was suggested at the meeting of Safer Stronger on 12 March 2019. The dates and timescales of this National review have not yet been set.

6.8 Items the committee can consider by virtue of its terms of reference

- Local Police and Fire Service Update
- Safer Lewisham Plan
- Council's Employment Profile
- Staff Survey Results

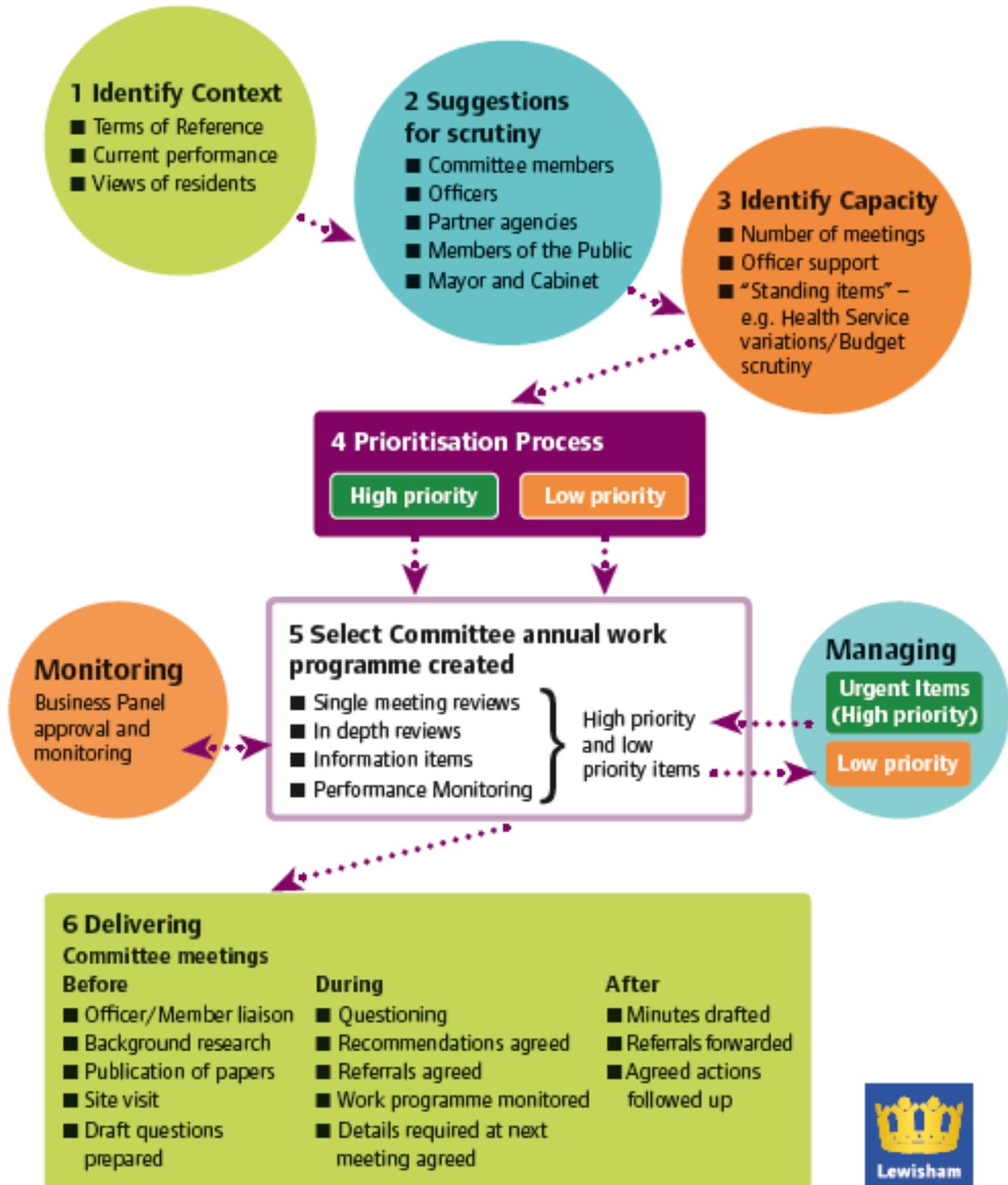
- Library and Information Service Annual Report
- Comprehensive Equalities Scheme Annual Report
- National Probation Service and Community Rehabilitation Company.
- Local Assemblies Annual Report
- Budget cuts proposals relating to the committee's areas*

**The council continues to identify areas from which it will deliver significant budget reductions in order to agree a balanced budget, as required by legislation. Officers have committed to regular interactions with Members in order to facilitate the effective scrutiny of specific proposals. The committee will need to retain capacity in its work programme to consider these as is necessary.*

- 6.9 It is for the committee to consider the provisional work programme and agree any additional items it would like to include.
- 6.10 The flowchart below (available on the Members Information Site) and following section set out further guidance on the steps involved in setting, monitoring, managing and delivering the work programme:

Work Programme: Setting, monitoring, managing and delivering

Setting



7 Deciding on items to add to the work programme

7.1 When deciding on items to include in the work programme, the committee should consider:

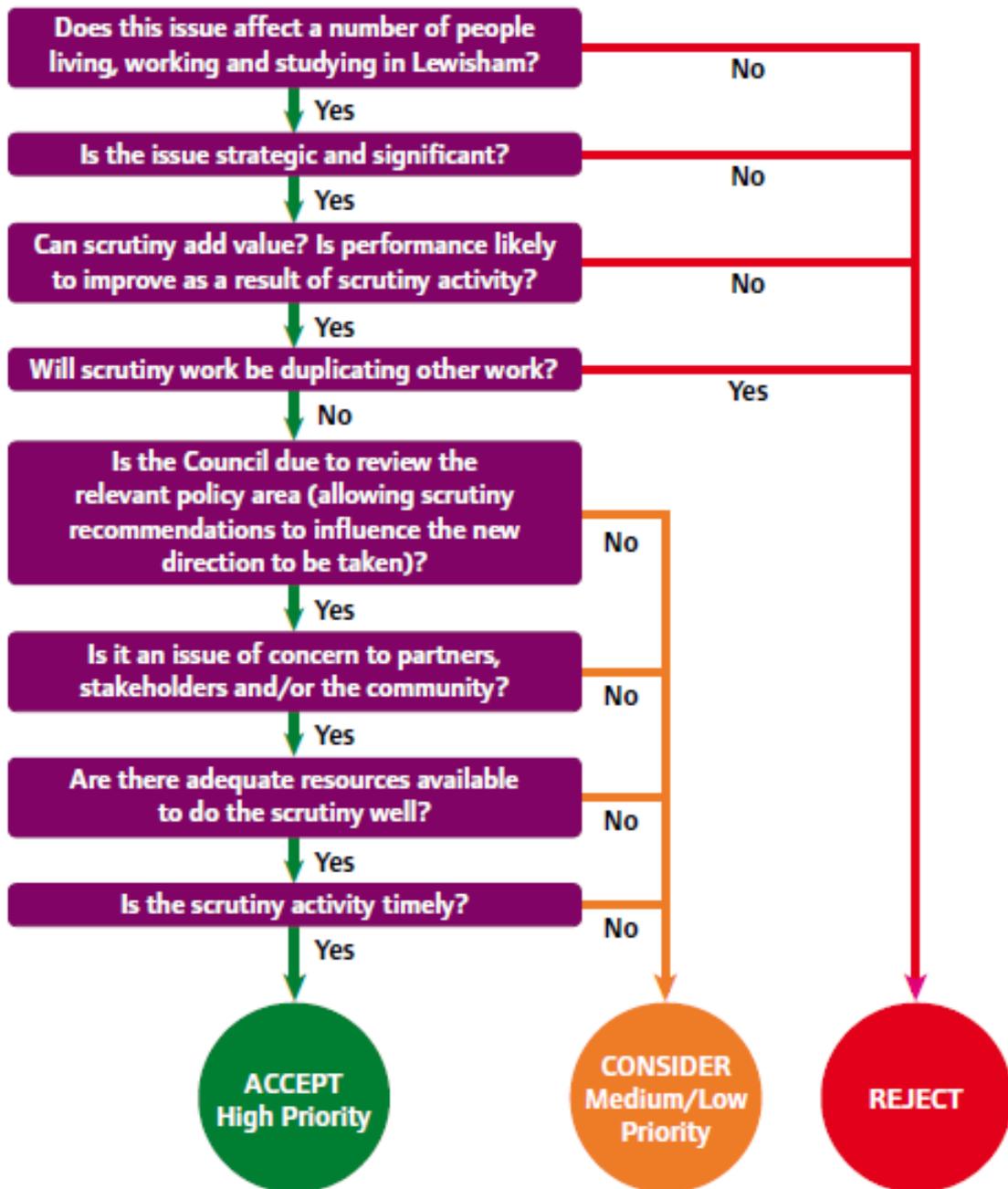
- the key services, programmes and projects within the committee's remit
- the criteria for selecting and prioritising topics (see flowchart below)
- suggestions already put forward (see paras 6.4 to 6.6)
- items committee required to consider by its terms of reference (para 6.7)
- the capacity for additional items (see paras 10.5 to 10.8 below)

7.2 Prioritising potential work programme items helps the committee to decide which items to include and which items it could potentially remove from its work programme if it decides to take any urgent high-priority issues over the course of the year.

7.3 It may help to designate items as either high or medium priority. Low priority items should not be included on the work programme.

7.4 The flowchart below (available from the Members Information Site) provides guidance on prioritising topics for scrutiny:

Scrutiny work programme – prioritisation process



8 Different types of scrutiny

8.1 Scrutiny can be carried out in a number of ways and it is important to consider which type of scrutiny is the most appropriate and proportionate for each item on the work programme.

8.2 Some issues may only require a briefing report for information and will not need to be considered at a formal committee meeting, while others may require more detailed analysis and questioning of a particular issue with input from stakeholders.

8.3 Some of the main ways of carrying out scrutiny are described below.

8.4 The committee should also note the comments submitted by scrutiny to the council's *Local Democracy Review* on how scrutiny can be even more effective, participative and open. Ideas and suggestions included:

- Focusing on fewer issues more closely linked to council priorities
- Formal questioning of cabinet members at committee meetings
- More engagement with the public outside of formal meetings
- Individual scrutiny members leading on defined topic areas
- Contributing to new policy proposals at an early stage

8.5 Standard items

8.6 The majority of work programme items tend to be standard items, where scrutiny is carried out as part of a single meeting and members:

- agree what information and analysis they wish to receive
- receive a report presenting that information and analysis
- ask questions of the presenting officer or guest
- agree, following discussion of the report, whether the committee will make any recommendations or receive further information.

8.7 In-depth reviews

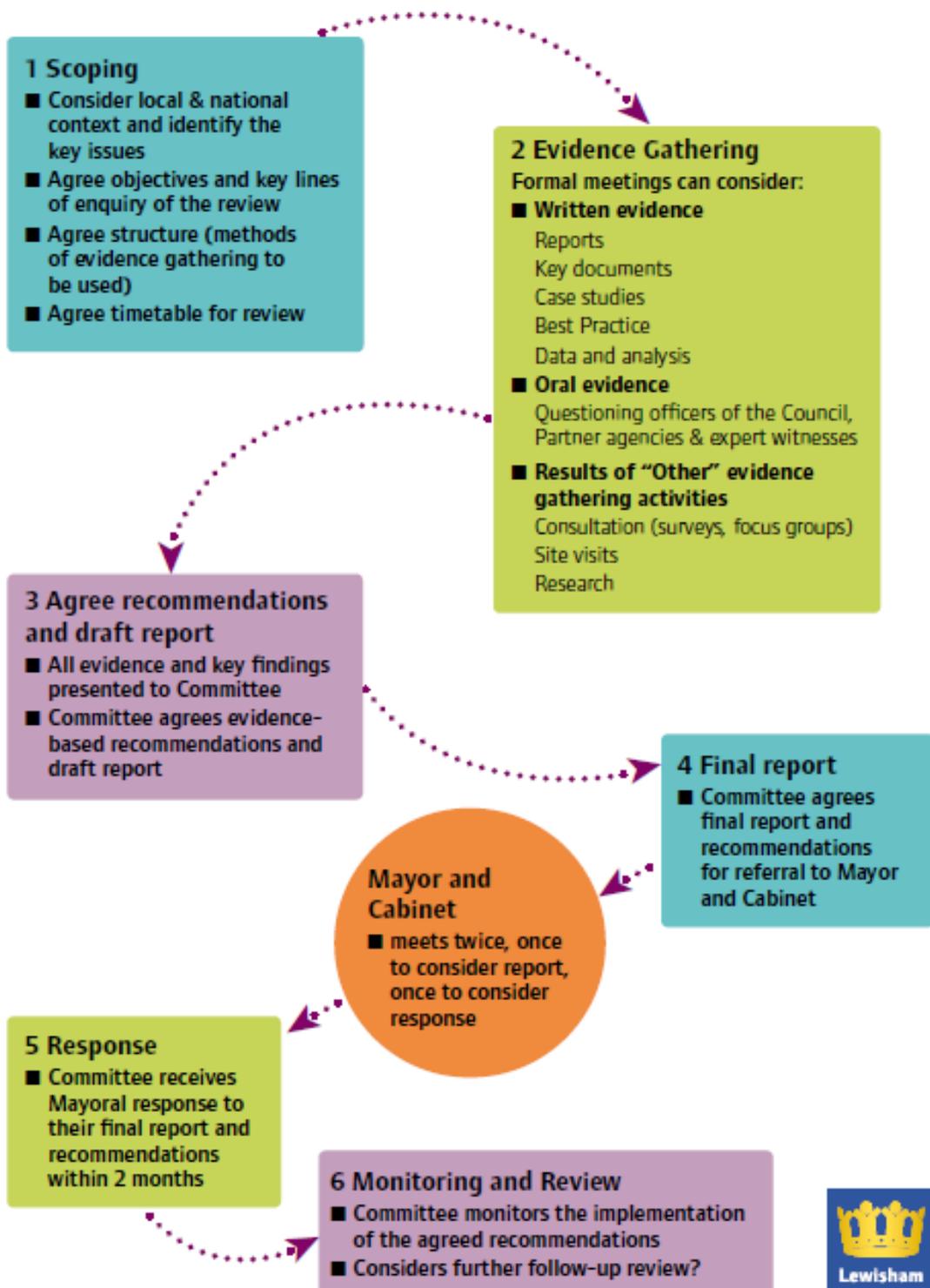
8.8 For issues that require more detailed analysis and more extensive evidence gathering, the committee may decide to carry out an in-depth review over a series of meetings.

8.9 The committee can use a range of methods to investigate and gather evidence as part of an in-depth review. This includes:

- inviting expert witnesses and specialists to meetings
- consulting relevant sections of the community
- requesting specific information and analysis from council officers
- individual members participating in meetings, events and visits – and reporting back to the committee

- 8.10 In order to increase public participation in scrutiny, the committee may also decide to ask members of the public to contribute to in-depth reviews by submitting evidence via the council website: [Open Overview and Scrutiny Investigations](#). This is a new tool available to scrutiny committees.
- 8.11 It is important to note that evidence gathering as part of an in-depth review can take place outside of the formal committee meeting setting. In previous years scrutiny committees have:
- carried out visits and fact-finding trips
 - consulted with local resident and special interest groups
 - asked individual members to report on a specific issue
- 8.12 In-depth reviews usually take place over at least four meetings:
- Meeting 1 - scoping and planning the review
 - Meetings 2 to 3 - evidence gathering
 - Meeting 4 - agreeing draft report and recommendations
 - Report sent to Mayor and Cabinet for consideration and response
- 8.13 If the committee would like to designate one of its work programme items as an in-depth review, this should be done at the first meeting of the municipal year to allow sufficient time to carry out the review. A scoping paper for the review will then be prepared for a subsequent meeting.
- 8.14 The flowchart below (available on the Members Information Site) sets out more information on the different stages involved in scoping and carrying out an in-depth review:

How to carry out an in-depth review



Different types of scrutiny (continued...)

8.15 Single-meeting reviews

8.16 A more concise review where evidence is collected at one meeting and a brief report with recommendations produced for the next meeting. This approach allows a quicker turnaround for recommendations.

8.17 Policy development

8.18 This usually takes place when the council is due to renew a particular policy. Scrutiny might consider the options available and officer recommendations before a decision is made by Mayor and Cabinet.

8.19 It is important that select committees are engaged at an early enough stage to be able to actively influence and contribute to the new policy.

8.20 For example, in the past year the committee has scrutinised the development of Lambeth, Southwark & Lewisham Sexual and Reproductive Health Strategy for 2019-2024.

8.21 Performance monitoring

8.22 Scrutiny regularly uses performance information and data to examine the effectiveness of specific council services. This includes assessing the delivery of a particular project against a set timescale.

8.23 For example, in the past year the committee has monitored the performance of the council's adult learning service as well as local NHS trusts.

8.24 Information items

8.25 Some potential work programme items might be low priority and may only require a briefing report to be produced for the committee to note. There is no provision for discussion of information items. Information items can be circulated to committee members by email and questions can be put to the report author for a written response.

8.26 The council's *guide to overview and scrutiny* (available from the Members Information Site) provides further information on carrying out scrutiny.

9 The committee's work in 2018-19

- 9.1 An overview of the issues considered by the committee over 2018-19 is set out below. Members are asked to take this into consideration when setting the work programme for the coming year.

Stop and Search and Prevent

The Committee carried out an in-depth review looking at Prevent and Stop and Search and community relations. The Committee spent a considerable amount of its time receiving evidence and attending visits and community events on this topic. The Committee's final report made a number of recommendations and was considered at Mayor and Cabinet on the 24th April 2019. The Mayor's response will be due at Committee in July.

Provision for the LGBT+ Community

Following the Committee's in-depth review as part of the 2017/18 work programme; the Committee received an initial response from the Mayor and six-month update looking at the progress on the Committee's recommendations.

Police and Fire Service Update

The Committee received regular updates from the Police and Fire Service and found these a good opportunity to hear more about local challenges and question and challenge the respective Borough Commanders.

Main Grants Programme

This was looked at in detail by the Committee as the Main Grants Programme 2019-22 was implemented. The Committee considered the consultation process as an early stage as well as looking at the grant allocations. The Committee made a number of referrals on this over the course of the municipal year.

Council's Employment Profile

The Committee has continued to look at this as part of its work programme focussing strongly on the equalities aspects. The Committee made a referral to Mayor and Cabinet and were responsible for highlighting where there was inaccurate data and ensuring this was corrected.

The Committee has continued to look at a number of other key areas as part of its terms of reference including a focus on: The Safe Lewisham Plan; the Libraries Annual Report; the Local Assemblies Annual Report; and the Comprehensive Equalities Scheme.

Referrals to Mayor and Cabinet

- 9.2 Scrutiny committees have the option to refer their views on a particular item to Mayor and Cabinet in the form of a formal "referral". The Chair or a nominated

member of the committee can attend Mayor and Cabinet to present the referral and add additional context to the committee's views.

- 9.3 Mayor and Cabinet are required by the council's constitution to provide a response to a referral within two months. The relevant Cabinet Member or senior officer may attend the committee meeting at which the response is due to be considered in order to present the response and answer questions.
- 9.4 The committee's previous referrals can be viewed on the [council's website](#).

10 Approving, monitoring and managing the work programme

- 10.1 In accordance with the Overview and Scrutiny Procedure rules outlined in the Council's constitution, each select committee is required to submit their annual work programme to the Overview and Scrutiny Business Panel.
- 10.2 The Business Panel will meet in 7 May 2019 to consider provisional work programmes and agree a co-ordinated Overview and Scrutiny work programme, which avoids duplication of effort and which facilitates the effective conduct of business.
- 10.3 The work programme will be reviewed at each meeting of the committee. This allows urgent items to be added and items which are no longer a priority to be removed. Each additional item added should be considered against the priority criteria outlined in this report. If the committee agrees to add high priority items, it must also consider which medium/low priority items should be removed. There are eight meetings in this municipal year and the work programme needs to be achievable given the time available.
- 10.4 Members have previously requested additional guidance about prioritising and managing work programmes. The Council's constitution (part IV, section E) sets out the procedural rules for overview and scrutiny committees. The following issues were noted in 2014-18 as key issues:
- the length of meetings
 - the number of items scheduled for each meeting
 - the order of items at meetings

Length of meetings

- 10.5 Provision is made for committee meetings to last for **two and a half hours**. If the items scheduled for the meeting are not completed within this time the committee may decide suspend the Council's standing orders in order to complete committee business. The Council's constitution also provides the option for meetings to be adjourned by the Chair until a later date (with limitations). The suspension of standing orders and any decision to adjourn a meeting are matters for members of the committee and the Chair.
- 10.6 It is suggested that if standing orders are suspended, the meeting should continue for no longer that a further 30 minutes. Once a meeting has been in

progress for more than three hours, especially if it takes place in the evening, the concentration of participants and the meeting's effectiveness declines.

- 10.7 The length of each item at Committee meetings will vary based on a number of factors – including the complexity of the subject under scrutiny; the number of issues identified by members and questions put to officers and guests.

The number of items scheduled for each meeting

- 10.8 It is for members of the committee to decide how many items should be scheduled for the meeting. However, giving consideration to the time available and the length of previous meetings of the committee, Members may wish to schedule **three items for each meeting**, leaving space available for Mayor and Cabinet responses and other urgent business.
- 10.9 The terms of reference of the committee are broad and there are many areas of service delivery and budgetary management that the committee could scrutinise. The prioritisation process set out earlier in the report is designed to help the Committee decide whether it should add items to its work programme. Where the committee identifies issues of interest that are low priority (for example if they are not due to be reviewed or if the issue has recently been reviewed by others), then members may wish to make a request to receive a briefing on the matter rather than a report at committee.

The order of items at meetings

- 10.10 The Council's standing orders require that the minutes of previous meetings, declarations of interest and responses to select committees from Mayor and Cabinet are considered as the first items on select committees' order of business. At the beginning of the municipal year, it is also necessary for a committee to decide on a chair and vice chair and to set a programme of business for the coming year at the earliest opportunity.
- 10.11 It has become standard practice for committees to consider items presented by guests and officers from partner organisations at the beginning of each agenda. This allows these speakers and presenters to be released from the meeting at the earliest opportunity.
- 10.12 The Committee has been asked to allocate a level of priority to each of the items on its work programme. Following the consideration of standing items and taking into account invitations to guests and external witnesses as well as the complexity and length of the reports on the agenda, work programmes are ordered by priority (high/medium).
- 10.13 The Chair is responsible for making decisions about agreeing the order of business and changing the priority of items for discussion. This is done with the agreement of the Committee where possible.

11 Financial Implications

- 11.1 There may be financial implications arising from some of the items that will be included in the work programme (especially reviews) and these will need to be considered when preparing those items/scoping those reviews.

12 Legal Implications

- 12.1 In accordance with the Council's Constitution, all scrutiny select committees must devise and submit a work programme to the Business Panel at the start of each municipal year.

13 Equalities Implications

- 13.1 The Equality Act 2010 brought together all previous equality legislation in England, Scotland and Wales. The Act included a new public sector equality duty, replacing the separate duties relating to race, disability and gender equality. The duty came into force on 6 April 2011. It covers the following nine protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

- 13.2 The Council must, in the exercise of its functions, have due regard to the need to:

- eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- advance equality of opportunity between people who share a protected characteristic and those who do not.
- foster good relations between people who share a protected characteristic and those who do not.

- 13.3 There may be equalities implications arising from items on the work programme and all activities undertaken by the Committee will need to give due consideration to this.

Background Documents

Lewisham Council's Constitution

Appendices

Appendix A – Committee's terms of reference

Appendix B – Provisional work programme

Appendix C – Local assembly priorities

Appendix D – Areas of the Council scrutinised by the Select Committee

Appendix E – Centre for Public Scrutiny criteria for selecting scrutiny topics

Appendix F – Notice of forthcoming executive decisions

Appendix A

The following roles are common to all select committees:

(a) General functions

To review and scrutinise decisions made and actions taken in relation to executive and non-executive functions

To make reports and recommendations to the Council or the executive, arising out of such review and scrutiny in relation to any executive or non-executive function

To make reports or recommendations to the Council and/or Executive in relation to matters affecting the area or its residents

The right to require the attendance of members and officers to answer questions includes a right to require a member to attend to answer questions on up and coming decisions

(b) Policy development

To assist the executive in matters of policy development by in depth analysis of strategic policy issues facing the Council for report and/or recommendation to the Executive or Council or committee as appropriate

To conduct research, community and/or other consultation in the analysis of policy options available to the Council

To liaise with other public organisations operating in the borough – both national, regional and local, to ensure that the interests of local people are enhanced by collaborative working in policy development wherever possible

(c) Scrutiny

To scrutinise the decisions made by and the performance of the Executive and other committees and Council officers both in relation to individual decisions made and over time

To scrutinise previous performance of the Council in relation to its policy objectives/performance targets and/or particular service areas

To question members of the Executive or appropriate committees and executive directors personally about decisions

To question members of the Executive or appropriate committees and executive directors in relation to previous performance whether generally in comparison with service plans and targets over time or in relation to particular initiatives which have been implemented

To scrutinise the performance of other public bodies in the borough and to invite them to make reports to and/or address the select committee/Business Panel and local people about their activities and performance

To question and gather evidence from any person outside the Council (with their consent)

To make recommendations to the Executive or appropriate committee and/or Council arising from the outcome of the scrutiny process

(d) Community representation

To promote and put into effect closer links between overview and scrutiny members and the local community

To encourage and stimulate an enhanced community representative role for overview and scrutiny members including enhanced methods of consultation with local people

To liaise with the Council's ward assemblies so that the local community might participate in the democratic process and where it considers it appropriate to seek the views of the ward assemblies on matters that affect or are likely to affect the local areas, including accepting items for the agenda of the appropriate select committee from ward assemblies.

To keep the Council's local ward assemblies under review and to make recommendations to the Executive and/or Council as to how participation in the democratic process by local people can be enhanced

To receive petitions, deputations and representations from local people and other stakeholders about areas of concern within their overview and scrutiny remit, to refer them to the Executive, appropriate committee or officer for action, with a recommendation or report if the committee considers that necessary

To consider any referral within their remit referred to it by a member under the Councillor Call for Action, and if they consider it appropriate to scrutinise decisions and/or actions taken in relation to that matter, and/or make recommendations/report to the Executive (for executive matters) or the Council (non-executive matters).

(e) Finance

To exercise overall responsibility for finances made available to it for use in the performance of its overview and scrutiny function.

(f) Work programme

As far as possible to draw up a draft annual work programme in each municipal year for consideration by the overview and scrutiny Business Panel. Once approved by the Business Panel, the relevant select committee will implement the programme during that municipal year. Nothing in this arrangement inhibits the right of every

member of a select committee (or the Business Panel) to place an item on the agenda of that select committee (or Business Panel respectively) for discussion.

The Council and the Executive will also be able to request that the overview and scrutiny select committee research and/or report on matters of concern and the select committee will consider whether the work can be carried out as requested. If it can be accommodated, the select committee will perform it. If the committee has reservations about performing the requested work, it will refer the matter to the Business Panel for decision.

The Safer Stronger Communities Select Committee has these specific terms of reference:

(a) To fulfil all overview and scrutiny functions in relation to the discharge by responsible authorities of their crime and disorder function as set out in Sections 19 and 20 Police & Justice Act 2006, as amended from time to time, and all other relevant legislation. This shall include the power:

(i) to review or scrutinise decisions made, or other action taken, in connection with the discharge by responsible authorities of their crime and disorder function,

(ii) to make reports or recommendations to the local authority or the executive with respect to the discharge of those functions; and

(iii) to make reports and/or recommendations to the local authority with respect to any matter which is a local crime and disorder matter in relation to a member of the authority. A local crime and disorder matter in relation to a member means a matter concerning crime and disorder (including, in particular, forms of crime and disorder involving anti-social behaviour or other behaviour adversely affecting the environment), or the misuse of drugs, alcohol and other substances, which affect all or part of the electoral area for which the member is elected or any person who lives or works there.

(b) make proposals to the Executive to promote equality of opportunity within the borough, including issues of discrimination based on race, ethnic origin, gender, disability, sexuality, age and/or class;

(c) to recommend to the Executive, the Council or an appropriate committee proposals for policy development in relation to equalities issues;

(d) to analyse policy options as necessary to inform the proposals to be made to the Executive or other appropriate committee;

(e) to advise the Executive or other committee on all matters relating to equality of opportunity both in terms of policy, service provision, employment and/or access to public services;

(f) to enhance and develop existing and innovative consultative and/or advisory work for equality of opportunity and to consider issues of inequality and discrimination across the borough;

(g) to consider and recommend to the Executive, ways in which participation by disadvantaged and under-represented sections of the community might be more effectively involved in the democratic processes of local government;

(h) to pilot methods of consultation and involvement and to report back to the Executive or appropriate committee on their effectiveness with recommendation if appropriate;

(i) to establish links with and liaise with external organisations in the borough which are concerned with the promotion of equality of opportunity.

(j) Overview & Scrutiny functions (excluding call-in) in relation to library provision.

NB In the event of there being overlap between the terms of reference of this select committee and those of another Select Committee, the Business Panel shall determine the Select Committee which shall deal with the matter in question.

Appendix B

Provisional Select Committee Work Programme 2019-20

Safer Stronger Communities Select Committee 2019/20											
Work Item	Type of review	Strategic Priority	Delivery deadline	30-Apr	22-May	16-Jul	12-Sep	09-Oct	26-Nov	16-Jan	04-Mar
Budget Cuts Proposals	Standard Item								Budget Cuts		
Election of Chair and Vice-Chair	Constitutional requirement										
Select Committee Work Programme 2018/19	Constitutional requirement	CP1, CP4 and CP7									
Safe Lewisham Plan	Performance monitoring	CP7									
Library and Information Service Annual Report	Performance monitoring										
Update from Local Police and Fire Service	Standard Item	CP7									
Council's Employment Profile and Staff Survey Results	Standard Item	CP1 and CP4									
Violence Against Women and Girls	pre-decision	CP7									
Prevent and Stop and Search response and update	in-depth review	CP7				response				6-month update	
Indepth Review	in-depth review	CP1									
Public Health Approach to Violence Strategy	Performance monitoring	CP7									
Disability Provision in Lewisham	Performance monitoring	CP1									
Question and Answer session with Cabinet Member for Safer Communities	Performance monitoring	CP7									
National Probation Service and Community Rehabilitation Company	Performance monitoring	CP7									
Refugee Resettlement Programme	Performance monitoring	CP1									
Comprehensive Equalities Scheme	Performance monitoring	CP1									
Local Assemblies Annual Review	Performance monitoring										
YOS - monitoring progress against Action Plan	Performance monitoring	CP7									

Appendix C - Assembly priorities

Bellingham

- Children and young people.
- Older people's issues
- Community events and festivals
- The promotion and development of Bellingham as a community

Blackheath

- Environment and Community.
- Provision for Older people, Young People and Children
- Parking, Streets and Waste.
- Crime and Anti-Social Behaviour

Brockley

- Creating a high-quality living environment – helping improve our local living environment and making Brockley a safer, cleaner and greener place to live, work and learn
- Creating development opportunities for Brockley residents
- Connecting communities – bringing Brockley residents together, fostering a sense of community spirit, mutual understanding and respect through community projects, events and activities. These could be art, music, drama or sports based. We are also keen to open up the criteria to include ideas around exciting intergenerational projects.

Catford South

Improving the Catford South Environment

Parking, Idling and CPZs
Improving Cycling Provision
General traffic issues in Catford South
Supporting Local Air Quality Campaigns

Improving Catford South for Residents

Fly-tipping, Litter and Bins
Greening through planting trees and flowers
Noise nuisance
Street cleaning

Developing more activities for Children and You People in Catford South

Activity for Teenagers
Activity for Young Adults
Developing activity for under 5s
Activity for Children aged 6-12 years

Improving the Cultural offer in Catford South

Developing Community Events
Access to Theatre and Music
Night time offer for adults better
Access the Visual Arts Film

Increasing opportunities for Older People Catford South Community

Providing activities and events for older people
Dementia Friendly Community Work
Improving the health of Older People
Maintaining the Independence of older people

General things that matter to Catford South Residents

Volunteering Opportunities
Crime and Safety
Supporting Local Business
Employment and Training

Crofton Park

- Activities for older people
- Activities for younger people
- The environment
- Health and wellbeing
- Supporting community cohesion

Downham

- Children and young people
- Older people and intergenerational projects
- Creating a high quality living environment

Evelyn

- Provision for young people and children
- Provision for older people, people with disabilities and intergenerational activities
- Skills development and access to local employment opportunities
- Community support on anti-social behaviour, crime and drug issues
- Housing issues / developments and improving the built environment
- Community capacity building, cohesion and events

Forest Hill

- Youth engagement and provision- looking for activities that will appeal and support new and existing schemes young people. These could include those that are Art, Music, Drama and Sports based. We are also keen to open up the criteria to include ideas around exciting intergenerational projects.
- Making Forest Hill more attractive - looking for proposals that will help to keep Forest Hill streets clean and appealing. This could include the planting of trees and flowers or a proposal that would increase street art or improve an area.
- Community events – looking for proposals around events that include celebrations, e.g Christmas or events that engage residents and local groups offering education and relevant information to the Forest Hill area, as well as being fun.
- Supporting local Traders – looking for proposals that could support and promote Forest Hill as a vibrant town centre and the Kirkdale area for local businesses.

Grove Park

- Improving the town centre
- Crime and antisocial behaviour
- Neighbourliness, community activities, events and cohesion
- Community facilities
- Parking, road safety & traffic calming

Ladywell

- improving air quality and pollution
- campaigning for the inclusion of genuinely affordable housing in future development
- better provision for youth – including apprenticeships linked to local businesses
- community safety.

Lee Green

- Traffic and pollution: traffic speeds and rat running.
- Parking in areas without restrictions: overparking causing problems for residents.
- Our environment: parks, green spaces, community gardens, streets, flytipping, litter, dog fouling, neglected or empty buildings.
- Community services: community centre and community events.
- Antisocial behaviour and crime: misuse of bikes, noise, drug dealing.
- Transport links and accessibility of railway stations in the ward.

Lewisham Central

- Improving health and wellbeing.
- Cleaner, better environment.
- Better access to activities for children and young people.
- Better access to activities and opportunities for the elderly.
- Promoting and improving community cohesion.

New Cross

- Unemployment and skills development
- Activities for older people and tackling social isolation
- Housing developments and the built environment
- Health, wellbeing and community safety

Perry Vale

- Children and Young People
- Unemployment and skills development
- Older people and intergenerational
- Crime and antisocial behaviour
- Environment and ecology

Rushey Green

- activities and opportunities for children (under 18) and young people (under 25)
- increasing opportunities for older people (55+)
- community cohesion – including events, activities and projects designed to create a sense of community in Rushey Green
- culture and the arts – with particular reference to improving the wellbeing of people in the Rushey Green Area
- improving your local area – including local 'streetscape', environment and ecology.

The Rushey Green Assembly is also committed to keeping residents informed about the ongoing improvements to Catford town centre.

Sydenham

- bringing our community together
- health and wellbeing
- vibrant high street
- clean and green
- crime and anti-social behaviour.

Telegraph Hill

- Unemployment and skills development
- Activities for older people
- Neighbourliness and tackling social isolation.
- Community safety, wellbeing and tackling anti-social behaviour.

Whitefoot

- Healthy living including fitness, wellbeing and mental health.
- Creative arts – using art to bring Whitefoot residents together and foster a sense of community spirit, mutual understanding and respect.
- Improved parks, play areas and green spaces – helping improve our local living environment, making Whitefoot a safer, cleaner and greener place to live, work, and learn

Appendix D – Further information about areas of the Council scrutinised by Safer Stronger Communities Select Committee

Chief Executive's Division

The Chief Executive leads the work of the Council's staff and is accountable for the overall effectiveness and efficiency of their work in delivering services and social results locally. He works closely with the directed elected Mayor and elected councillors to provide:

- **positive results** – setting the Council's management arrangements and practices to ensure effective and efficient delivery of services through well organised and motivated staff
- **strategic direction** – ensuring that the Mayor and Council's priorities and goals can be implemented through focused strategies, projects and programmes
- **policy advice** – acting as the principal policy adviser to the directed elected Mayor and elected councillors and securing best professional advice on all relevant matters in respect of the Council's functions and services
- **partnerships** – leading and developing effective partnerships at management level with other public agencies, private companies and local community organisations to achieve better public services and improved results for local people
- **operational management** – ensuring that the Council has the highest standards of achievement in financial and budgetary management; the management of service performance; the management of emergencies and risks generally; the management of suppliers; and the overall management of change and improvement within the Council.

Community Services Directorate

The Community Services Directorate provides a range of both universal and targeted community based services and in particular provides support for vulnerable residents. The services provided by the Directorate seek to build independence and inter-dependence in local communities, strengthen the social fabric of the borough and promote the voice and the role of the voluntary and community sector. Its work links to the Sustainable Community Strategy's priorities of Safer, Healthy Active and Enjoyable, and Empowered and Responsible, and is delivered across 5 divisions:

- Adult Social Care
- Culture and Community Development
- Crime Reduction and Supporting People
- Joint Commissioning (Mental Health, Older Adults, Physical Disabilities and Procurement and Contracts)
- Public Health

Additionally the Directorate leads on the Council's strategic links and partnerships with Health partners, The Police, the London Probation Trust, the Voluntary and Community Sector, Cultural, Sport and Leisure partners.

Culture and Community Development

The Culture and Community Development division leads and coordinates the Council's work with local communities. The division supports the 18 local assemblies giving a focus for community engagement and social action at a ward level. It also supports the Stronger Communities Partnership Board and the Positive Ageing Council, and provides the lead for the Council's relationship with the voluntary, community and faith sectors and organises Peoples Day and Blackheath Fireworks.

The division manages four directly provided libraries, nine community libraries, three Community Education Centres, the Broadway theatre and the two leisure centre contracts that support the network of sport and leisure facilities across the Borough. It supports and works to develop the sports and culture offer across the borough.

Crime Reduction and Supporting People

The service aims to reduce crime, disorder and substance misuse in Lewisham in partnership with other agencies. Most of its functions involve the exercise of statutory responsibilities.

- **Crime, Enforcement and Regulation Service**

ASB, Licensing, Trading standards, Statutory nuisance, Serious Violence, PREVENT and counter extremism, Violence against Women and Girls, Hate crime, Organised Crime and CCTV

- **Prevention, Inclusion and Public Health Commissioning**

Drugs, Alcohol, Supported Accommodation and Public Health (adult services) commissioning

- **Youth Offending Service**

Working with children in the criminal justice system to prevent and reduce offending

- **Environmental Health**

Food safety and standards, Environmental Protection including strategic air quality, Commercial health and safety

Appendix E – Criteria for selecting topics

The Centre for Public Scrutiny (CfPS) has developed a useful set of questions to help committees prioritise items for scrutiny work programmes:

General questions to be asked at the outset:

- is there a clear objective for scrutinising this topic – what do we hope to achieve?
- does the topic have a potential impact for one or more section(s) of the population?
- is the issue strategic and significant?
- is there evidence to support the need for scrutiny?
- what are the likely benefits to the council and its customers?
- are you likely to achieve a desired outcome?
- what are the potential risks?
- are there adequate resources available to carry out the scrutiny well?
- is the scrutiny activity timely?

Sources of topics

The CfPS also suggest that ideas for topics might derive from three main sources: the public interest; council priorities; and external factors. These are described below.

Public interest

- issues identified by members through surgeries, casework and other contact with constituents
- user dissatisfaction with service (e.g. complaints)
- market surveys/citizens panels
- issues covered in media

Internal council priority

- Council corporate priority area
- high level of budgetary commitment to the service/policy area (as percentage of total expenditure)
- pattern of budgetary overspend
- poorly performing service (evidence from performance indicators/benchmarking).

External Factors

- Priority area for central government
- new government guidance or legislation
- issues raised by External Audit Management Letters/External Audit Reports
- key reports or new evidence provided by external organisations on key issue

Criteria to reject items

Finally, the CfPS suggest some criteria for rejecting items:

- issues being examined elsewhere - e.g. by the Cabinet, working group, officer group, external body
- issues dealt with less than two years ago
- new legislation or guidance expected within the next year
- no scope for scrutiny to add value/ make a difference
- the objective